

ZOOM Etiquette

Suggestions for Distance Learning Success for Students



MUTING

When you enter the Zoom Meeting, mute yourself.

QUESTIONS

Click on “raise your hand”.

When the teacher/provider calls on you, unmute yourself to answer.

Only one student should talk at a time.



CONTRIBUTING

If you have something to contribute and it is not your turn to speak, use the chat box (look at the top, right corner). If it is not open, click “chat” on the toolbar.

YOUR TURN

Wait for the teacher to call on you to unmute yourself.

Only one student should talk at a time.

Your teacher has the ability to unmute you as well. If they call on you, you may be unmuted already.



WHERE TO LOOK

Look into the camera when you are talking.

You will be able to see all participant windows if you click on the toolbar and click the number of participants and choose the tile icon.

STAY ATTENTIVE

Pay attention to your teacher or other students who are speaking.

The Zoom session may be recorded,
and may be accessible later on if your teacher shares it.



Adapted from www.evolvededucators.com