

# Early Intervention Services: IFSP Process

45 Days

30 Days

Concern about a child's development	Child referred to single point of entry	Family contacted by local Infants and Toddlers Program	Child and family assessed	Eligibility determined	IFSP developed	IFSP implemented
<p>The IFSP process begins when your child is referred to the Infants and Toddlers Program. Referrals can come from parents, doctors, or other professionals in the forms of a phone call, fax or email to a single point of entry.</p>	<p>Once a referral is made, your early intervention team has 45 days to complete your child's screening, evaluations and assessments, and develop an IFSP.</p>	<p>This process is done quickly because young children ages birth to two are at a critical age where much learning and brain development happens. It is important that once a child is eligible, services begin as soon as possible.</p>	<p>The IFSP process is a joint one, with service providers and families working together, getting to know each other, and building trust with one another. You may share as much or as little information as you choose.</p>	<p>The first IFSP meeting will include the parent, your service coordinator, and maybe some staff who helped do the evaluations. At this first meeting, you can even invite other family members, friends, child care providers, and anyone who might share information about your child.</p>	<p>Then the services in the IFSP must begin within 30 days of the parent giving consent to begin. These services can include speech therapy, occupational therapy, or other types of therapies and consultations.</p>	<p>The IFSP process is ongoing, meaning that it is reviewed every 6 months to check on the outcomes and services done. You may also request a review anytime you want. Your service coordinator is the best person to contact if you have questions or other concerns.</p>

Source: [A Family Guide to Understanding the IFSP](#)